

Appendix A



COMMONWEALTH OF PENNSYLVANIA PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL

Act 44 Auditee Reporting Form (School District Audits)

The Department of the Auditor General provides this form for every school district to report its adoption of the Department's recommendations in its most recent audit pursuant to Act 44 of 2017 amendments to The Fiscal Code regarding Auditee reporting requirements and the Department's STATEMENT OF POLICY and FORM in 4 Pa. Code Part XIV published in the Pennsylvania Bulletin on February 10, 2018.

Within **120 business days** of the publication of the audit listed below, the school district must submit a response to the Department detailing the adoption of the Department's recommendations, or the reason why recommendations have not been adopted.

AUN:	106330803	School:	Brookville Area School District	CAN:	103795
Audit Period:	July 1, 2012 to June 30, 2016	Findings:	One	Recommendations:	Three

District Response: (Textbox below will expand or attachments can be added as necessary)

- 1. The District agrees there was confusion with the contractor reports when there was an aide on the bus. This resulted in reports that showed too many miles as miles traveled with students. This error was not caught at the District level when reporting annual submissions of transportation totals to PDE. Everyone is now clear on the reporting process and the District is following up with all transportation contractors by providing written guidance about reporting miles with and without students.**
- 2. Any errors in reconciling contractor invoices to days in service were rare and the District will continue with their efforts to reconcile days traveled prior to submission to PDE.**
- 3. Any errors related to data review were rare and the District will continue to have a District official, other than the person who prepares the data, review transportation data prior to submission to PDE.**

Note: Pursuant to Section 1.5 of Act 44, if the Auditee fails to respond to the Department's recommendations within **120 business days**, the Department will notify the Governor and the Chairpersons and Minority Chairpersons of the Appropriations Committees of the Senate and the House of Representatives, which may consider an Auditee's failure to respond to the Department's audit when determining the Auditee's future appropriations.